

**Checklist of Materials to be Submitted with the Application for Local Loop (LL) and Long Distance & International (LDI) Licenses for Azad Jammu & Kashmir (AJ&K) and Gilgit-Baltistan (GB)**

S. No.	Documents	Attached (Tick if document is attached)	No. of Pages	Remarks (if any)
1.	<b>Letter of Application</b> (Complete details of the contact person, office address, email, telephone no. and fax no.)			
2.	<b>Application Processing Fee</b> for LDI license: US \$ 100 (or equivalent Pak. Rupees)  Application Processing Fee for LL license for one telecom region: US \$ 100 (or equivalent Pak. Rupees)			
3.	Initial LL License Fees: US \$ 2,000 (or equivalent Pak. Rupees) each for TR1 & TR2 US\$ 1,000 (or equivalent Pak. Rupees) for TR3			
4.	Initial LDI License Fee US \$ 20,000 (or equivalent Pak Rupees)			
5.	Company information: (The company shell not be a single member company. At least two Directors are required.)			
	a) True copy of Certificate of Incorporation/Registration along with i. True copy of "Filing/Enlisting Certificate" of Office of the Registrar of Companies, Firms, Societies, Azad Government of the State of Jammu & Kashmir ii. True copy of "Filing/Enlisting Certificate" of Registration Office, Joint Stock Companies, Gilgit-Baltistan			
	b) True copy of Memorandum and Articles of Association (Clauses relating Telecom Business may please be highlighted)			
	c) List of Directors with details of their shareholdings, and relation to other operators and applicants for a license			
	d) Shareholders with details of equity ownership			
	e) List of Shareholder(s) affiliates that are operators or applicants for a license, and description of relation to applicant			
	f) Certified copies of valid National Identity Card (for AJ&K and GB and Pakistan National) / Passport (for foreign nationals) and other antecedents of the Directors and authorized representatives of the company			
6.	Provide Undertaking for the following:			

	<p>a) That the company or its Director shave never been declared insolvent by a court of law.</p> <p>b) That the Directors of the company have never been convicted by a court of law for major offences or unethical/immoral turpitude (other than minor offences).</p> <p>c) That neither the applicant company nor its group/consortium members are defaulter(s) with reference to other PTA licenses/transactions.</p>			
7.	National Income Tax Number (if any)			
8.	Certificate on original letter head from the Group/Joint venture/Consortium members that they are the participants for LL/LDI license in AJ&K and GB through the applicant company			
9.	Certificate of good standing with the fiscal administration			
10.	Resolution of the Board of Directors of the applicant authorizing the person who submits and signs the letter of application			
11.	Special Power of Attorney granted to the person who submits and signs the letter of application			
12.	Brief description of telecommunications qualifications and experience of the applicant, its key management personnel and its shareholders			
13.	Brief description of the applicant's business plan for the initial five years of operation:			
	a) Feasibility of the project			
	b) Statement showing initial cost of the project			
	c) Details of others projects currently managed by the company and the bank balance attributable for these projects. Also Audited financial statements of these projects shall be provided.			
	d) Forecast of balance sheet			
	e) Profit and loss and cash flow statement for five years			
14.	<p>Brief description of committed financial resources:</p> <p>a) Company's bank statement for the last six months shall be furnished in which the average balance shall be more than the amount of investment required. In case of a company newly formed, the documentary evidence of sources of funds available in the bank statement shall be furnished (e.g. equity/loan etc).</p>			

	<ul style="list-style-type: none"> <li>b) Personal bank statements of sponsor Directors in case committed financial resources includes loans from Director.</li> <li>c) Sources of funds for investment, along with evidence showing sources through which funds have been generated.</li> </ul>			
15.	<p>Technical plan including:</p> <ul style="list-style-type: none"> <li>a) Detailed network plan</li> <li>b) Details of equipment to be installed duly reconciled with project cost and balance sheet</li> </ul>			
16.	Affidavit (On Rs. 20 Stamp Paper , Sample attached at Flag A)			
17.	Complete scanned copy of application (Soft Copy)			

**AFFIDAVIT**

I, \_\_\_\_\_ son/daughter resident of \_\_\_\_\_ state on oath as under:

1. That I am the \_\_\_\_\_ [here give the designation of the deponent] and Attorney of \_\_\_\_\_ [here give full name and address of the Applicant] (hereinafter referred to the “Applicant”), and am fully conversant with all the facts to which I am deposing.
2. That I have been duly authorized to sign on behalf of the Applicant the application for grant of a [here specify the nature of the license] (hereinafter referred to the “Application”), and all other documents relating or pertaining thereto on behalf of the Applicant.
3. That all the statements made in the Application are true, correct and complete in all respects. Nothing relevant has been omitted or concealed.
4. That neither the Applicant nor any of its subsidiaries or affiliates, nor any of its major share-holders or directors has ever defaulted in its obligation to any bank or financial institution or to a regulatory body in any part of the world.
5. That the Applicant has at all times complied in all material respects with the terms and conditions of all contracts to which it has been a party, and all licenses, approvals, permits otherwise granted by any public or regulatory authority in Pakistan.
6. That neither the Applicant nor any of its subsidiaries or affiliates, nor any of its major share-holders or directors of the Applicant have been convicted of any offence involving moral turpitude under the laws of Pakistan.
7. That the Applicant has adequate financial resources, technical and management capability and expertise and corporate approvals to comply with the obligations to be imposed by the license applied for by the Applicant.
8. That the Applicant shall comply with all its obligations under the license applied for and shall make payment of fees and other amounts due and payable in accordance with the terms of the license.

9. That the Applicant shall in a timely manner provide all such information and documents as may be required to be so submitted in accordance with the license applied for.
10. That the Applicant shall at all times comply with all the relevant provisions of the Pakistan Telecommunication (Re-organization) Act, 1996, and all rules and regulations framed or promulgated from time to time there-under.
11. That what is stated above is true and correct to the best of my knowledge. If any statement made herein is subsequently found to have been untrue, the Application may be deemed to have been withdrawn by the Applicant and may be dismissed by the Authority as such. If the Application has already been granted, the License may be forthwith terminated by the Authority.

DEPONENT

The affidavit has been sworn by the deponent above-named in my presence on this \_\_\_ day of \_\_\_\_ 201X.

OATH COMMISSIONER