



Pakistan Telecommunication Authority

Telecom Regulator



PAKISTAN TELECOMMUNICATION AUTHORITY

PTA Headquarters, F-5/1, Islamabad.

[http:// www.pta.gov.pk](http://www.pta.gov.pk)

"Say No to Corruption"

Tender No. 1/II/2016

**INVITATION TO BID**

**Repair/Maintenance of 2 x Lifts (LG-Otis) installed in PTA HQ's, F-5/1, Islamabad**

1. Pakistan Telecommunication Authority, Government organization invites sealed bids from vendors having experience of repair/maintenance of lifts and having valid NTN/GST registration for Repair/Maintenance of 2 x Lifts (LG-Otis) installed in PTA HQ's, F-5/1, Islamabad.

2. Bidding documents, containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification / rejection of bids, performance guarantee etc. are available for the interested bidders from the office of undersigned during working hours i.e. 0830-1630 (Monday – Friday) upto \_\_\_\_\_ by \_\_\_\_\_ hours. Price of the Bidding Documents is Rs. 500. Bidding Documents can also be downloaded from [www.pta.gov.pk](http://www.pta.gov.pk) free of cost.

3. The bids, prepared in accordance with the instructions in the bidding documents, must reach at PTA HQs, F-5/1, Islamabad on or before \_\_\_\_\_. Bids will be opened the same day at \_\_\_\_\_. This advertisement is also available on PPRA website at [www.ppra.org.pk](http://www.ppra.org.pk).

SD/-

Name

Deputy Director (Civil Works)

PTA Head Quarters,

F-5/1, Islamabad.

Ph.: 9225357, 9225352

Fax: 051-2878149

Email Address: [asifsaeed@pta.gov.pk](mailto:asifsaeed@pta.gov.pk)

**“Repair/Maintenance of 2 x Lifts (LG-Otis) installed in  
PTA HQ's, F-5/1, Islamabad”**

# **TENDER DOCUMENTS**

- 1. Special stipulations**
- 2. Bill of Quantities**
- 3. Draft of Agreement**

***PAKISTAN TELECOMUNICATION AUTHORITY***

***PTA HQs, F-5/1, Islamabad.***

**Ph: 051-9225352**

**Fax : 051-2878149**

**<http://www.pta.gov.pk>**

## AGREEMENT

THIS AGREEMENT is made at Islamabad on the dated \_\_\_\_\_ between **Pakistan Telecommunication Authority** (hereinafter called "the Client") of one part and \_\_\_\_\_ (hereinafter called "Contractor") of the other part.

WHEREAS the client is desirous that certain WORKS viz **Repair/Maintenance of 2 x Lifts (LG-Otis) installed in PTA HO's, F-5/1, Islamabad** and has accepted a Tender by the Contractor for the said works of amount equal to \_\_\_\_\_

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, Words and expressions shall have the same meanings as are respectively assigned to them in the conditions of Contractor hereinafter referred to.
2. The following documents shall be deemed to form, and be read and construed as, part of this Agreement:
  - a) Tender Notice.
  - b) Bill of Quantity (BoQ)
  - c) General conditions of Contract/ Special Stipulations.
  - d) Addenda and Corrigenda, if any, issue by the clients and duly accepted by the contractor at the signing of the Contract.
  - e) Earnest money/ Tender Guarantee
  - f) Notice of award by the Client
  - g) Form of Agreement/ Contract Agreement
  - h) Clients order to commence the work.
  - i) Limit of Retention Money.
  - j) Any Correspondence by the Clients/Contractor mutually accepted by the Client and the Contractor.

3. In consideration of the payments to be made by the Client to the Contractor as given in BOQ, the contractor hereby covenants with the Clients to \_\_\_\_\_ the works in conformity in all respects with the provisions of the Contract.
4. The Clients hereby covenants to pay the Contractor in consideration of the renovation, completion and maintenance of Works, the contract Price at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF, The Client and the Contractor have executed this Agreement the day and the year first above written.

Signed and delivered by the client

Above named in the presence of

Contractor:

\_\_\_\_\_

Client:

**PTA**

Signature-----

Signature-----

Name-----

Name -----

N.IC.: -----

NIC.: -----

**Witness 1**

**Witness-2**

Name-----

Name-----

Signature

Signature

NIC N.-----

NIC N.-----

**BoQ for Repair/Maintenance of 2 x Lifts (LG-Otis) installed in PTA HQ's,  
F-5/1, Islamabad.**

<b>Sr.no</b>	<b>Description of Work</b>	<b>Qty</b>	<b>Unit</b>	<b>Rate</b>	<b>Amount</b>
1	Providing & Fixing of Display Board of make Sigma ( Made in Korea- original part) of Lift LG Otis (DI-1). Complete in all respect as per satisfaction of engineer.	3	No.		
2	Providing & Fixing of Hall Card PCB model no. DHG-161 (Made in Korea- Original Part) of Lift LG Otis (DI-1). Complete in all respect as per satisfaction of engineer.	2	No.		
3	Providing & Fixing of on cage PCB of Lift LG Otis (DI-1). Complete in all respect as per satisfaction of engineer.	1	No.		
4	Providing & Fixing of main guide rollers (Made in Korea) compatible with Lift LG Otis (DI-1). Complete in all respect as per satisfaction of engineer.	24	No.		
5	Providing & Fixing of RM Pozi for levelling the lifts (Made in Korea) compatible with Lift LG Otis (DI-1). Complete in all respect as per satisfaction of engineer.	2	No.		
<b>Total Cost Rs:</b>					

**PAKISTAN TELECOMMUNICATION AUTHORITY**

**SPECIAL STIPULATIONS**

**Repair/Maintenance of 2 x Lifts (LG-Otis) installed in PTA HQ's, F-5/1, Islamabad**

	The stipulations outlined hereunder in the form of a table summarize certain terms & conditions and these stipulations will be an integral part of the contract:	
1	Tender will be evaluated on the lum sum basis as a whole price of the project, whereas, the pricing and evaluation will be considered on the item rates. Final Payment will also be made by measuring actual quantities on itemised basis.	
2	No claim on Escalation during the currency of Contract will be entertained	
3	Arbitration	In case of any dispute or conflict between Contractor and Employer, the case will be referred to PC-I, PTA.
4	In case of increase in quantities more than 15%, the prior approval of competent authority of Employer must be obtained otherwise no claim will be entertained on access quantities	
5	Employer has full right to execute any portion of work or whole work or cancel the execution of whole work and full right to increase or decrease the quantum of work or quantities.	
6	Amount of Earnest Money	2% of total quoted rate of bid amount.
7	Form of Earnest Money	Either a pay order or bank draft from scheduled bank in favour of PTA.
8	Earnest Money	Earnest Money of successful Bidder will be retained as part of retention Money. Earnest money of un-successful Bidder will be returned on issuing of Work Order to successful bidder.
9	Retention Money	Retention Money is limited to 6% of the contract value.
14	Time of completion of work	30 days from the commencement of work
15	Imposition of Penalty for non completion of the work within stipulated time	0.1% of the contract price per day of the unfinished work on the date of completion and maximum upto the extent of 10 % of the work on the completion date.
16	Insurance against injury to workmen	Safety of its employee from injury will be responsibility of the contractor.
17	In complete tender/bids will be rejected forthwith.	
18	You will work under the technical guidance of Deputy Director(Civil Works)	
19	All material/equipment will be checked and approved by the Deputy Director(Civil Works) before commissioning of work	
20	Tax will be deducted as per GOP rules.	
21	Provision of NTN/GST whatsoever is applicable is mandatory.	
22	Bill should clearly indicate the NTN/GST no.	

23	An agreement will be done between the client and contractor on judicial paper of worth Rs. 100/- duly notarized.
24	Bids with any changing/cutting/overwriting/fluid correction will not be accepted and rejected forthwith.
24	Full and Final Payment will be after successful completion of work on submission of bill and after getting approval from the Competent Authority.
25	In case of any circumstances which are beyond the control of contractor as well as client. Force Majeure will be applicable.
26	Bid Should be valid for 90 days from the last date of submission.
27	All material/items provided should be covered with one year warranty. Any item going faulty within the maintenance period will be replaced free of cost by the vendor. An affidavit in this regard may also be provided on Judicial Paper duly notarized.