

Government of Pakistan
PAKISTAN TELECOMMUNICATION AUTHORITY
ZONAL OFFICE SAMUNGLI ROAD QUETTA
Tel #: 081-2829476, Fax: 081-2829477

No.Z.Dir(QTA)/1-18/14

TENDER NOTICE

**(PROVIDING AND FIXING PARTITIONS, FILE RACKS, VERTICAL BLINDS AND
FURNITURE AT PTA ZONAL OFFICE QUETTA)**

Sealed tenders are invited from well reputed and authorized dealers/suppliers/distributors registered with Sales Tax and Income Tax Department, for providing and fixing partitions, file racksvertical blinds and furnitureat PTA Zonal Office Quetta. Bidding documents can be obtained from the office of undersigned on cash payment of Rs.500/- (Non- Refundable) during working hour, i.e. 0830 hrs to 1630 hrs_up to 26th February, 2015by submitting company profiles clearly showing previous work of similar nature with work order and successful completion. Same can also be downloaded from PTA website for which Rs. 500/- shall be paid in cash at the time of participation/submission of bids.

Terms and Conditions:

- Sealed bids should reach office of the undersigned by 26th February, 2015 at 1100 hrs by hand or through registered post. Bids will be opened by the Zonal Purchase Committee in the presence of the bidders or their representatives on the same day at 1130 hrs in the conference room.
- Bids without 2% earnest money of the bid value in the shape of bank draft/ pay order in favor Pakistan Telecommunication Authority will not be considered.
- Copies of NTN/ GST certificate should be attached with the bid.
- PTA reserves the right to accept or reject any or all offers as per PPRA rules.
- This notice is also available on PTA & PPRA website i.e. www.pta.gov.pk, www.ppra.org.pk.

Director Enforcement
PTA Quetta
Ph: 081-2829476

“PROVIDING AND FIXING PARTITIONS, FILE RACKES, VERTICAL BLINDS AND FURNITURE AT PTA ZONAL OFFICE QUETTA”

1. Special Stipulations

2. Bill of Quantities

3. Draft Agreement

PTA Zonal Office

Quetta

Ph: 081-2829476

www.pta.gov.pk

SPECIAL STIPULATIONS

PARTITIONS, FILE RACKES, VERTICAL BLINDS AND FURNITURE FOR PTA ZONAL OFFICE QUETTA

The stipulations outlined hereunder in the form of a table summarize certain terms & conditions and these stipulations will be an integral part of the contract:

1	Tender will be evaluated on the lump sum basis as a whole price of the project, Whereas, the pricing and evaluation will be considered on the item rates. Final Payment will also be made by measuring actual quantities on itemized basis.	
2	No claim on Escalation during the currency of Contract will be entertained	
3	Arbitration	In case of any dispute or conflict between Contractor and Employer, the case will be referred to Purchase Committee-I, PTA.
4	In case of increase in quantities more than 15%, the prior approval of competent authority must be obtained otherwise no claim will be entertained on excess quantities.	
5	PTA has full right to execute any portion of work or whole work or cancel the execution of whole work and full right to increase or decrease the quantum of work or quantities.	
6	Amount of Earnest Money	2% of total bid price
7	Form of Earnest Money	Either a pay order or bank draft from schedule bank in favor of PTA.
8	Earnest Money	Earnest Money of successful bidder will be retained as part of retention Money. Earnest money of un-successful bidder will be returned but not later than 30 days from the date of award of work to the successful bidder.
9	Retention Money	Retention Money is limited to 6% of the contract Value.
10	Release of Retention Money	Retention Money will be released after One Year after completion of work subject to no complaint against the work completed.
11	Time of commencement of work	Within 07 days of the issuance of Notice of Award
12	Time of completion of supply & work	30 days of award of work order

13	Imposition of Penalty for non-completion of the work within stipulated time	0.5% of the contract price per day of project cost maximum up to the extent of 10 % of the project cost.
14	Insurance against injury to workmen	Safety of its employees from injury will be responsibility of the contractor.
15	In complete tender/bids will be rejected forthwith.	
16	Bid should be valid for at least 03 months from the date of submission.	
17	Provision of letter of Appreciation/work experience certificate from at least Two clients shall also be submitted along-with bid.	
18	Vendor will be responsible for the fixing and provision of work at least one-year of warranty / support with labor and parts, or manufacturer warranty whichever is greater. The warranty period will be considered from the date of actual date of fixing and providing of furniture and blinds.	
19	Payment of the job will be made after successful work and issuance of completion certificate from PTA Zonal Purchase Committee.	
20	Tax will be deducted as per Government of Pakistan rules.	
21	Provision of copy of NTN & GST registration certificates along with bid is mandatory	
22	Bill should clearly indicate the NTN & GST No.(if applicable)	
23	An agreement will be made between PTA and contractor on judicial paper of Rs. 100/-.	
24	All material will be checked and approved by the Zonal Director Quetta before Commencing of work. The work will be carried out under the supervision of Zonal Director Quetta.	
	Contractor' Sign and Seal	Employer's sign and seal

BOQ for Providing and Fixing Partitions, File Racks, Vertical Blinds and Furniture for PTA Zonal Office Quetta

S/No	Items	Specifications	Quantity	Unit Cost	Cost
1	Table set with Executive Chair for Chairman office	Table 4x5 Top 12mm Glass with Side Rack & Executive Chair (Best Quality)	01		
2	Wooden Partition with wooden sheet (1.5 ft x 1.5") angles in each partition For Staff hall (Complete in all respect)	24x6, 16x6, 20x6, 10x6 Lasani Board/Lamination with Glass Mounted (Best Quality)	04		
3	File Racks (Fixed)	12x6x16 Lasani Board and Lamination (Best Quality)	4		
4	Vertical Blinds	2509 Sqft (Best Quality)	for 36 Windows		
Total Cost					

Note: The above quoted prices should be inclusive of fixation and transportation charges.

DRAFT AGREEMENT

THIS AGREEMENT is made at Quetta on the _____ between Pakistan Telecommunication Authority (hereinafter called "the Client") of one part and M/s. _____ (Hereinafter called "Contractor") of the other part.

WHEREAS the client is desirous that certain WORKS viz _____ and has accepted a Tender by the Contractor for the said works of amount equal to Rs. _____.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, Words and expressions shall have the same meanings as are respectively assigned to them in the conditions of Contractor hereinafter referred to.
2. The following documents shall be deemed to form, and be read and construed as, part of this Agreement:
 - a) Tender Notice.
 - b) Bill of Quantity (BoQ)
 - c) General conditions of Contract/ Special Stipulations.
 - d) Addenda and Corrigenda, if any, issue by the clients and duly accepted by the contractor at the signing of the Contract.
 - e) Earnest money/ Tender Guarantee
 - f) Notice of award by the Client
 - g) Form of Agreement/ Contract Agreement
 - h) Clients order to commence the work.
 - i) Limit of Retention Money.
 - j) Any Correspondence by the Clients/Contractor mutually accepted by the Client and the Contractor.
3. In consideration of the payments to be made by the Client to the Contractor as given in BOQ, the contractor hereby covenants with the Clients to _____ the works in conformity in all respects with the provisions of the Contract.

4. The Clients hereby covenants to pay the Contractor in consideration of providing and fixing partitions, file racks, vertical blinds and furniture at PTA Z/O Quetta, the contract Price at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF, The Client and the Contractor have executed this Agreement the day and the year first above written.

Signed and delivered by the client

Above named in the presence of

Contractor.(M/s. _____)

Client : PTA _____)

Signature _____

Signature _____

Name _____

Name _____

N.IC. NO. _____

NIC. NO. _____

Witness 1

Witness 2

Name _____

Name _____

Signature _____

Signature _____

N.IC. NO. _____

N.IC. NO. _____