



Government of Pakistan  
PAKISTAN TELECOMMUNICATION AUTHORITY  
www.pta.gov.pk

## INVITATION TO BID

Tender No. 1/11/2020

### For Repair/Maintenance of PTA Zonal Office Lahore

Pakistan Telecommunication Authority, Government organization invites sealed bids from the civil engineering contractor firms enlisted in C-6 category of relevant fields of PEC for year 2020 and duly registered with Income Tax/ Sales Tax Departments and on ATL of FBR and having minimum 5 years of experience of civil works.

Bidding documents, containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification / rejection of bids, performance guarantee etc. are available at the office of undersigned. Price of the bidding documents is **Rs. 500/-** (non-refundable cash /pay order in favour of PTA). Bidding documents can also be downloaded from [www.pta.gov.pk](http://www.pta.gov.pk) free of cost.

The bids, prepared in accordance with the instructions in the bidding documents, must reach at PTA Zonal Office Lahore on or before **11th February, 2020 by 11:00 AM**. Technical bids will be opened the same day at **11:30 AM**. This advertisement is also available on PTA & PPRA website at [www.ppra.org.pk](http://www.ppra.org.pk).

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"Say No to Drugs"



**“Tender for Repair/Maintenance of PTA Zonal office  
Lahore”**

# **BID DOCUMENTS**

- 1. General instructions/ Special stipulations**
- 2. Bid Performa/BoQ/ Financial Bid**
- 3. Estimates**
- 4. Draft of agreement**

**PAKISTAN TELECOMUNICATION AUTHORITY**

***PTA HQs, F-5/1, Islamabad.***

**Ph.: 051-9225352**

**Fax: 051-2878149**

**<http://www.pta.gov.pk>**

### ***General Instructions***

1. Pakistan Telecommunication Authority, Government organization invites sealed bids from the civil engineering contractor firms enlisted in C-6 category of relevant fields and duly registered with Income Tax/ Sales Tax Departments and on ATL of FBR and having minimum 5 years of experience of civil works for Repair/Maintenance of PTA Zonal office Lahore.
2. The Bidder has to survey the site for identifying actual BOQ and submit financial bid according to that.
3. The services will be hired according to **PPRA Single stage – two envelop procedure.**
4. Salient aspects of single stage – two envelop procedure are enumerated below:-
  - a. The bid shall comprise a single package containing two separate envelops. Each envelope shall contain separately the financial proposal and the technical proposal;
  - b. The envelopes shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion;
  - c. Initially, only the envelope marked “TECHNICAL PROPOSAL” shall be opened;
  - d. The envelope marked as “FINANCIAL, PROPOSAL” shall be retained in the custody of PTA without being opened;
  - e. PTA will evaluate the technical proposal first without reference to the price and reject any proposal which does not conform to the specified requirements;
  - f. During the technical evaluation no amendments in the documents shall be permitted;
  - g. Financial bids of those bidders will be opened and evaluated who have secured 70% marks in technical evaluation at **Annex-B.**
  - h. The financial proposals (as per **Annex-A**) of technically qualified bidders will be opened publicly at a time, date and venue announced and communicated to the bidders;

- i. The financial proposal of bidders not qualified shall be returned unopened to the respective bidders; and
  - j. The bid will be evaluated on lowest quoted amount for qualified bidders in technical evaluation. It means that the firms which have qualified in the technical evaluation will become at par and the firm who has quoted the lowest financial bids will be awarded contract.
5. Bidders will be required to submit bid security @ 2% of total bid price in the shape of pay order or draft in favour of PTA along with financial bid. A certificate in this regard is to be provided with Technical proposal that 2 % bid security has been enclosed with Financial Proposal. Bid security of successful bidder will be retained as part of retention Money which will be released at end of defect liability period subject to no complaint duly verified by the Dy Director (Civil Works). Bid security of un-successful bidder will be returned on issuing of Work Order by PTA but not later than 30 days from the date of opening of financial bid.
  6. Affidavit on stamp paper that the firm has not been blacklisted by any Govt/Semi. Govt/Autonomous Body/Private Bidder will also be provided with technical proposal by the bidder.
  7. Tax will be deducted at source as per GOP rules.
  8. Firm should be registered with income tax department. Bidder shall also provide copy of NTN/ GST certificate.
  9. The successful bidder will be required to enter into a formal contract Agreement on Rs. 100 judicial paper duly attested by notary public, to be executed with mutual consent of both parties. **(Draft Agreement Attached)**.
  10. The bidder will commence work as per agreement between both parties.
  11. Each page of the documents should have sign and stamp of the bidder.
  12. In case of any dispute or conflict between Contractor and Employer, the case will be referred to Purchase Committee- 1 (PC-1) whose decision will be final. However, the bidder will have the right to appeal to Chairman PTA.
  13. Incomplete tender/bids will be rejected forthwith.
  14. Bids having bid security less than 2% shall be rejected.

15. PTA reserves the right to accept or reject the tender as per PPRA rules.
16. MES specifications as per schedule shall be followed.
17. Interested Bidders may forward their proposals as per above instructions, Financial Bid Performa (**Annex-A**), Technical Proposal/Mandatory requirements along with filled Performa (**Annex – B**) to the undersigned.

**(Engr. Asif Saeed)**

Deputy Director (CW)

051- 9225352

<b><u>SPECIAL STIPULATIONS</u></b>		
	The stipulations outlined hereunder in the form of a table summarize certain terms & conditions and these stipulations will be an integral part of the contract:	
1	Bids will be evaluated on the lump sum basis as a whole price of the project i.e; lowest bid, fulfilling the technical and mandatory requirements at <b>Annex-B</b> , shall be accepted and awarded the contract.	
2	Whereas, the pricing and evaluation will be considered on the item rates. Final Payment will also be made by measuring actual quantities on itemised basis.	
3	Bidders should quote in figures as well as in words.	
4	No claim on Escalation during the currency of Contract will be entertained.	
5	Arbitration	In case of any dispute or conflict between Contractor and Employer, the case will be referred to PC-I, PTA.
6	In case of increase in quantities more than 15%, the prior approval of competent authority of Employer must be obtained otherwise no claim will be entertained on excess quantities.	
7	PTA has full right to execute any portion of work or whole work or cancel the execution of whole work and full right to increase or decrease the quantum of work or quantities.	
8	Amount of Bid security	2% of total quoted rate of bid amount.
9	Form of Bid security	Either a pay order or bank draft from scheduled bank in favour of PTA.
10	Bid security	Bid security of successful Bidder will be retained as part of retention Money. Bid security of un-successful Bidder will be returned on issuing of Work Order to successful bidder but not later than 30 days from the date of opening of financial bid.
11	Retention Money	Retention Money is limited to 6% of the contract value and will be retained from each running bill @ 4 %. Final adjustment will be made at the time of release of Final Bill.
12	Release of Retention Money	Retention Money will be released after expiry of defect liability period i.e. 12 month(s) of completion of work subject to no complaint from DD (CWs).
13	Repair During the Defect Liability Period	All repair work which arises in the defect liability period will be done by the contractor free of cost and if he fail to do so, PTA will get the job/work done from open market and the amount will be deducted from the retention money.
14	Time of commencement of work	Within 7 days of the issuance of work order
15	Time of completion of work	90 days from the commencement of work.

16	Imposition of Penalty for non-completion of the work within stipulated time	0.2% per day of the contract price from the date of completion and maximum up to the extent of contract value of the work.
17	Insurance against injury to workmen	Safety of its employee from injury will be responsibility of the contractor.
18	Payment	Full and Final payment will be made after successful completion of work subject to approval of the Competent Authority and on the recommendations of DD (Civil Works) and zonal Purchase committee of Zonal office Lahore.
19	You will work under the technical guidance of Zonal Director/Deputy Director (Civil Works).	
20	All material/equipment will be checked and approved by the Zonal Director/Deputy Director (Civil Works) before commissioning of work.	
21	Full and final payment will be made after verification of work on submission of bill(s) duly accompanied with Measurement Sheets and after getting approval from the Competent Authority.	
22	In case of termination of work order due to fault of the supplier/bidder at any stage of execution, the bid security shall be forfeited in favour of Pakistan Telecommunication Authority.	
23	In case of any circumstances e.g. riots, civil unrest etc. which are beyond the control of contractor as well as client. Force Majeure will be applicable.	
24	Bid Should be valid for 90 days from the last date of submission of bids.	
25	Bids should always be submitted in sealed covers with the name of work written on one corner and to whom it is being submitted.	
26	Each page of bid/document should be signed and stamped by the bidder.	
27	Bids/rates or amounts should be inclusive of all taxes, income and sales tax payable to Government of Pakistan or local bodies and no claims in this regard shall be entertained by PTA.	
28	The contractor rate shall include all incidental charges in connection with work which are required to complete the project and are not included in the BoQ. No extra payment will be made in this regard.	

**Tender for Works**

I/ We \_\_\_\_\_ hereby tender for the execution for the PTA of the work specified in the underwritten memorandum with in the time specified in such memorandum and in accordance in all respects with the specifications, designs, and instructions in writing and with such materials provided for, by and in all others respects in accordance with such conditions so far as applicable.

**MEMORANDUM**

- a) Name of Work .....
- b) NIT amount Rs. ....
- c) Bid security Rs. ....
- d) Retention money (Including bid security) is 6 % of the tendered amount and will be adjusted accordingly as per final bill at the time of Final Bill.
- e) Time allowed for completion of work from the date of commencement of work as specified in written order .....

Should this tender be accepted: I/We hereby agree to abide by and fulfil all the terms and provisions of the said conditions of the contract hereby so far as applicable, or in default thereof to forfeit and pay the PTA or its successor in office the sums of money mentioned in the said conditions.

A deposit at call drawn at \_\_\_\_\_ bearing number \_\_\_\_\_ for the sum of Rs. \_\_\_\_\_ (in words

\_\_\_\_\_ ) is herewith forwarded as Bid security, a full value of which is to be absolutely forfeited to PTA or its successors in office should I/We withdraw my/our tender with in \_\_\_\_\_ ( \_\_\_\_\_ ) days from the date for which period the %age rates offered by me(us) in this should remain valid or should I/We fail to commence the work specified above in the above memorandum.

**Contractor's Signature and Stamp**

**Witness.....**

(Name in full Letters).....

CNIC no. ....

Address.....

<u>Name of Work</u>		<u>Tender for Repair/Maintenance of PTA Zonal office Lahore</u>
<b><u>Summary of Financial Bid</u></b>		
1	Quoted Amount	
2	Amount In words	<hr/> <hr/> <hr/> <hr/>
3	Bid security (2% of the quoted bid amount) <u>Rs.</u>	
<u>Sign and Stamp of the Bidder</u>		

<b>BoQ for Renovation of PTA Zonal office Lahore</b>					
<b>Civil Works</b>					
<b>Sr.n</b>	<b>Description of Work</b>	<b>Qty</b>	<b>Unit</b>	<b>Rate</b>	<b>Amount</b>
1	<b>Internal Paint work (SPD)</b>				
a	Distemping with polyvinyl distemper or equivalent on new or old surface first coat.	4140	Sqm		
b	Same as item above but second and subsequent coats.	4140	Sqm		
2	<b>Weather shield</b>				
a	1st Coat of <b>Weather Resistant paint</b> on exterior wall after removing /scraping the white/ colour wash and distemper from plastered / un-plastered surface.	1525	Sqm		
b	Subsequent Coat of <b>Weather Resistant paint</b> on exterior wall surface above item	1525	Sqm		
3	<b>Enamel paint</b>				
a	Ist Coat of painting to new or old work such as doors of any type and description with <b>synthetic enamel</b> paint.	200	Sqm		
b	Same as item above but 2nd and subsequent coat.	200	Sqm		
4	<b>Dismantling of tiles</b>				
	Carefully taking up or down, glazed or encaustic tiling to floors, hearths or walls incl borders, skirting, mouldings, capping, etc and CM setting, but not backing.	100	Sqm		
5	<b>Brick work</b>				

	Burnt brick work, in walls over 115mm thick, laid and jointed in CM 1:6, straight or to curve with inner radius of 6m and over, up to 2nd floor roof level.	5	Cum		
6	<b>Plaster work</b>				
	13mm thick <b>Cement Plaster</b> 1:4, finished as specified.	200	Sqm		
7	<b>Bath tiles</b>				
	Providing and laying, dark colour/ printed / textured tiles exc 900 sq cm each, on walls and floors, set in neat cement and joints grouted with white/ coloured cement, all as specified, <b>Pak made.</b>	120	Sqm		
8	<b>Floor Tiles (chairman camp office)</b>				
	Providing and laying in <b>any colour / printed/ textured / glazed /non skid tiles exc 1600 sq cm</b> each, on walls and floors, set in neat cement and joints grouted with white / coloured cement, complete, all as specified <b>Imported, Asian origin</b> (China, Malaysia, Thailand or equivalent).	300	Sqm		
9	<b>Tiles Skirting</b>				
	Providing and laying, <b>Border tiles, 100 mm wide, in any colour / size</b> set in neat cement and joints grouted with white/ coloured cement, complete, all as specified, <b>Pak made.</b>	120	RM		
10	<b>Driver room marble</b>				
	Providing and laying, 10 / 12 mm thick white / coloured marble tiles (except Green and Yellow) on walls and floor, laid, jointed and grouted in white / coloured cement (1:2) incl rubbing and chemical polishing, complete.	40	Sqm		
11	<b>Rcc (1:2:4)</b>				
	Providing and laying RCC <b>Type 'B,'</b> using crushed or broken stone. in roof slabs, landings, walls, plinth beams and bands etc as specified requiring shuttering. Reinforcement measured and paid separately.	6	Cum		

12	<b>Steel</b>				
	Supply and fix, <b>bars round, using deformed bars Grade-40</b> incl cutting, bending, binding and placing reinforcement in position.	1200	Kg		
13	<b>Windows sill marble</b>				
	Providing and laying, 20 / 22 mm thick <b>white / coloured marble slabs</b> (Except green and yellow ) exc 900 Sqcm each, but not exc 1.00 sqm each, on walls and floors, laid jointed and grouted with white/ coloured cement (1:2), incl rubbing, chemical polishing, complete.	6	Sqm		
14	<b>Aluminium Windows</b>				
	Supplying of aluminium sliding window (Deluxe Model) of anodized Bronze extruded sections up to height of 3100mm as specified including fixing on concrete, wooden or steel frames complete with all necessary fitting except glass.	45	Sqm		
15	<b>Fly screen shutter</b>				
	Supplying of aluminium fly/insect screening with imported mesh for windows deluxe model anodized bronze extruded sections complete including fixing on concrete, wooden or steel frames.	22	Sqm		
16	<b>windows Glass</b>				
	Supply and fix 5mm thick <b>Tinted glass</b> fixed to timber or steel sashes with hard/softwood beads and screws or by the use of rubber lining.	45	Sqm		
17	<b>Steel Chowkat</b>				
	Supply and fix, Steel Chowkat press-moulded 16 SWG, for 115mm walls, single leaf, complete, incl hold fast ties for lateral movement, PCC 1:2:4 cavity filling etc., incl one coat of anti-Creosote paint (internal surface and Red oxide paint (external surface).	30	Mtr		
18	<b>Wall panelling PVC/uPVC Sheet</b>				

	Supply and fix, PVC/uPVC Sheet - Ceiling/ Panelling, 1.5mm thick, as in wall panelling/ceiling (soffit of slab) incl fittings in any size, pattern, shape, colour/ texture, complete.	85	Sqm		
19	<b>Gypsum ceiling</b>				
	Supply and fix, <b>Gypsum Ceiling</b> 600mm x 600mm x 7.5mm thick, incl Aluminium Tee and Aluminium angle, 25mm x 25mm x 1mm, incl hanger clips, jointing clips and 14 SWG, GI wire etc, complete.	300	Sqm		
20	<b>Replacement of Ceiling</b>				
	Replacement of <b>Gypsum Tiles</b> only, 600 mm x 600 mm x 7.5 mm.	50	Sqm		
21	<b>Exhaust Hole</b>				
	Cutting through walls etc, for doors, windows or other opening, or enlarging existing openings and form reveals, as specified, but burnt brick work, stone masonry or concrete block, in CM	3	Cum		
22	<b>Vertical blinds in Office</b>				
	Supply and fix, <b>Venetian blinds (Horizontal)</b> having metallic, plastic strip, up to 25mm width, best quality, complete with all accessories.	100	Sqm		
23	<b>02 x Car parking shed</b>				
a	Excavation as in ordinary soil up to 1.5 m depth, in foundation and pipe trenches up to 1.5 m wide in shafts, wells and independent holes up to 30 Sqm each and throw earth clear of edges of excavation within 10 m. Timbering to be paid extra (Trench over 1.5 m width will be treated as areas).	0.25	Cum		
b	Pcc (1:2:4) in foundation for fixing of U Chanel Shed complete in all respect	0.25	Cum		
c	Providing and fixing of U Channel (3" x 1.5") with complete welding and painting all as specified	240	kg		

d	Providing and fixing of Corrugated sheet of 22 Gauge install on sheds frame with J - Hock with rubber washer complete in all respect.	40	Sqm		
24	<b>WC</b>				
	Supply and fixing, WC apparatus, <b>European</b> pattern, (like <b>Porta</b> design or equivalent) complete, (coupled set), comprising closet 13 lit flushing cistern, glazed, seat cover, in <b>white/Ivory</b> colour, complete, <b>Imported</b> (China), fixed to concrete, brick, stone or wood work, best quality.	5	Each		
25	<b>WC Asian</b>				
	Supply and fix, <b>WC Asiatic</b> pattern ( <b>white</b> colour incl foot rest, full <b>Orrisa</b> pattern or equivalent) 13 lit flushing cistern, low down (plastic), flush pipe etc, fixed to concrete, brick, stone, or wood work, best quality, <b>Pak made.</b>	1	Each		
26	<b>WHB</b>				
	Supply and fix, WHB in <b>White</b> colour, glazed ware, 660 mm x 560 mm (IFO pattern or equivalent), one hole ,complete with waste pipe, coupling, chain and plug etc (except mixer), best quality, fixed to concrete, brick, stone, or wood work, <b>Pak made.</b>	1	Each		
27	<b>Vanity Bowl</b>				
	Supply and fix, <b>Vanity bowl</b> , glazed ware, one hole, complete with bottle trap, waste coupling, chain and plug etc (except mixer) best quality, fixed to concrete, brick, stone and marble slab in any size, shape, <b>white</b> colour.	5	Each		
28	<b>Plastic Connection</b>				
	Supply and fix, Plastic connection with brass, C.P or Aluminium union at both ends, 15mm dia from 300mm to 450mm.	15	Each		
29	<b>PPR Piping</b>				

	<b>PPR pipe</b> , with all fittings i.e. socket, bend, tee, elbow, where required, 20 mm dia, Class PN-20 (excl excavation), supply and fixing	150	Mtr		
30	<b>Geyser 36 Gallon</b>				
	Gas water heater, complete with burner pilot, thermostat and safety valve, 225 lit capacity, supply and fixing	2	Each		
31	<b>Double bib cock</b>				
	Bib cock, Brass, CP, fancy type, screwed down, BSP, 15 mm dia, bib cock (Double) supply and fixing	5	Each		
32	<b>Tee stop cock</b>				
	Tee Stop cock brass, CP, screw down, high pressure, fancy type, 15mm dia, supply and fixing.	15	Each		
33	<b>Flush tank replacement</b>				
	Supply and fix, <b>Low down plastic flushing cistern</b> , white colour, 13 lit capacity, with connection to flushing pipe etc, complete.	3	Each		
	<b>Electric Work</b>				
34	<b>Replacement of Gange Switches</b>				
a	Same as item 24-763, but 2 gang, 10A.	5	Each		
b	Same as item 24-763, but 3 gang, 10A.	10	Each		
c	Same as item 24-763, but 4 gang, 10 A.	10	Each		
d	Same as item 24-763, but 6 gang, 10 A.	15	Each		
e	One gang switch, 2 way 10A, 250V, supply and fixing.	4	Each		
f	Gang fan dimmer 10A, 250V, supply and fixing.	2	Each		
g	<b>TV / Telephone socket</b> (single gang type), supply and fixing.	10	Each		
35	<b>Complete tube lights on mirror</b>				
	Patty fitting, complete with 0.60 M, 20 W fluorescent tube, choke, starter and holder, supply and fixing.	5	Each		
36	<b>Light Plug</b>				

	Switch, SP, socket outlet 3 pin, 5A, Bakelite, shuttered pattern, complete, supply and fixing.	30	Each		
37	<b>Power Plug</b>				
	Switch, SP, socket out let 3 pin, 15A, shuttered pattern, mounted in Bakelite box complete, supply and fixing.	10	Each		
38	<b>Exhaust Fan</b>				
	Fan electric, AC. <b>Exhaust</b> fresh air circulation (double way), 220/230 V, SP, 50 cycle, having plastic frame, body and blades, complete with cord operated switch shutter and fixing screw 30 cm <b>Pak made</b> , supply	4	Each		
39	<b>Steel Body</b>				
	Fan electric, AC, <b>Exhaust, metal body</b> 30 cm 220/230 V with shutter, Metal, duly enamel painted, supply and fixing.	2	Each		
40	<b>Stair for low roof to Top Sky light</b>				
	Making and fabrication of steel steps for sky light floor	1	Job		
41	<b>Curtain railing</b>				
	Providing and fixing of 1.5" dia stainless steel double railing along with bracket and fancy ends fixing complete in all respect all as specified	80	Meter		
42	<b>Providing and fixing of roller blinds</b>				
	Providing and fixing of roller Blinds imported complete in all respect as approved by the engineering in charge.	15	Sqm		
43	<b>Dismantling of sky Light</b>	1	Job		
44	<b>Fibre shed on doors</b>				
	Providing and fixing of 3mm thick fibre glass door and windows shed in 18 Gauge M/s pipe and painting complete in all respect all as specified.	15	Sqm		
45	<b>Steel cabinet in store</b>		Sqm		

	Providing and making of MS pipe 18 Gauge steel racks with 18 Gauge base plate and 2"x 2" MS Pipe pillar with complete paint all as specified.	80	Sqm		
46	<b>Replacement of chairman office ceiling Gypsum</b>				
	Providing and fixing of POP Board ceiling in any design using GI U-Channel in 18 gauge and incl hanger clips, jointing clips and 14 SWG, GI wire complete in all respect	60	Sqm		
47	<b>Chair Upholstery dinning chair replacement</b>				
	Replacement of dinning chair upholstery imported cloth with new master foam complete in all respect.	8	No,s		
48	Making of RCC racks in Top roof room for storage purpose along with brick work plaster. Complete in all respect.	16	Sqm		
49	<b>Bedding &amp; Linens</b>				
	Bedsheets for King Size beds along with 4 pillow sets of best export quality make Chen one or equivalent	4	No.		
	Quilt 4 ply Imported of best Quality Make Mora or equivalent for king size beds	3	No.		
	Pillows of good quality	8	No.		
	Large size Towels of Export Quality	8	No.		
50	<b>PVC Door in baths</b>				
	Providing and fixing of uPVC doors for bath complete in all respect along with chawakat.	12	Sqm		
	<b>Curtain</b>				
51	Curtain Double curtains for 6 No windows having size 7 x 8 feet dimension of imported cloth with back astar, stitching, fixing complete in all respect	7	No		
52	Sofa Upholstery of 7 Seater sets of imported cloth best quality including filling material, foam , fitting etc. Complete in all respect	3	Job		
53	<b>MS Pipe for Car parking shed</b>				

	Providing and fixing of MS Pipe 1.5" dia and 16 Gauge thick with complete welding and painting work all as specified	113	Rm		
54	<b>Basement sky light Imported sheet Shed</b>				
	Provision and fixation of MS pipe frame 2" x 2 " of 18 SWG wiyth complete paint and Fixing of imported painted sheet of 24 SWG with hinges. Complete in all respect.	11	Sqm		
55	<b>Dismantling of Windows</b>				
	Dismantling of old fixed windows and repairing of wall complete in all respect all as specified.	15	Sqm		
	<b>Ducting Steel</b>				
56	Providing and fixing of 14 Gauge steel duct of powder coated coplete in all respect				
a	3" x 3"	100	Rm		
b	6" x 3"	100	Rm		
57	<b>AC Shifting</b>				
	Re-location of split air conditioners with complete piping, Gas, Pipe Etc.	9	No,s		
58	<b>AC Plate form 8' x 3'</b>				
	Proving and fixing of Split Air conditioner AC Plate Form of making 18 Gauge MS Pipe and 14 Gauge Base sheet with complete paint all as specified.	4	Each		
59	<b>Iron door</b>				
	Providing and fixing of iron Door of 20 Gauge complete in all respect	1	Job		
60	<b>Blind Paper</b>				
	Proving and fixing of Blind paper on windows glass imported.	20	Sqm		
61	<b>Seepage treatment</b>				
	Complete Repair/maintenance of seepage in building were required (Sight be inspected before costing)	1	Job		
62	<b>UPVC Windows</b>				

	Providing and fixing of uPvc sliding windows double glazed (imported) of 87 mm thick up to the height of 113mm and 3mm thick profile using 5mm thick glass tinted/reflector and with sliding net complete in all Respect	35	Sqm		
63	<b>Floor Trap</b>				
	Providing and fixing of Floor Trap SS 6" x 6" complete in all respect	12	Each		
64	<b>Sanitary fitting</b>				
	Providing and fixing of 08 piece sanitary fittings in Single Lever Falcon <b>Services</b> (Economy-3601) CP. Complete in all respect all as specified as per satisfaction of engineering in charge. (Faisal make)	5	Each		
65	<b>Accessories Set</b>				
	Providing and fixing of accessories set (Supreme metal accessories set5301,02,03,04,05,06,07) complete in all respect with looking glass all as specified.	5	Each		
66	<b>Muslim shower</b>				
	Providing and fixing of Muslim shower CP complete in all respect.(make faisal 4202)	5	Each		
	<b>Hand Shower</b>				
67	Providing & Fixing hand shower of make faisal Best quality	2	Each		
	<b>Electric Work</b>				
68	<b>SMD Light 2' x 2'</b>				
	Providing and fixing of SMD False ceiling light 40 Watt make Philips complete in all respect.	20	Each		
69	<b>Replacement of LEDS in Chairman Camp office</b>				
	Providing and fixing of SMD down light 12 watt make Philips complete in All respect.	70	Each		
70	<b>Ceiling mounted Light</b>				
	Replacement of ceiling Mounted SMD Light 9" in bath	20	Each		
71	<b>Standing AC unit</b>				

	Providing and fixing of standing ac 4Ton Heat/cool make diakin of Samsung complete in all respect along with pipe and cabling and PPR drain all as specified.	2	Each		
72	<b>Wall mounted AC unit</b>				
	Providing and fixing of wall mounted split AC 2 Ton Heat/Cool make daikon of Samsung complete in all respect along with pipe and cabling and PPR drain all as specified.	5	Each		
73	<b>Replacement of wall bracket fan</b>				
	providing and fixing of wall bracket fan iron body 18" pak made complete in all respect	20	Each		
74	<b>Replacement of LED TV</b>				
a	60 inch U LED make Sony or Samsung with complete fitting up model complete in all respect.	2	Each		
b	40 inch LED make Sony or Samsung with complete fitting up model complete in all respect.	2	Each		
75	<b>PVC switch Box</b>				
	Providing and fixing of PVC switch board in any size complete in all respect	50	Each		
76	<b>Bath mirror light</b>				
	LED or SMD Light on bath mirror as approved by the engineering in charge.	5	Each		
77	<b>LED Bulb</b>				
	Supply and fixing of LED Bulb 18 watt with holder complete in all respect.	200	Each		
78	Provision of water Dispenser of Good Quality	1	No		
79	Electric Lamps for side tables of best quality	8	No		
80	Providing & Fixing Fancy Wall bracket lights along with LED bulbs of best quality as approved.	8	No		
	<b>Grand Total Amount Rs.</b>				
	<b>Amount in Words</b>				



**Technical Evaluation Criteria & Mandatory requirements**

**Annexure-B**

<b>Part A) Mandatory Requirement *</b>				
1	Firm has to produce Sales Tax/Income Tax Registration.			
2	Proof of Active Tax payer list of FBR			
3	Certificate that 2 % Bid security is enclosed.			
4	Minimum 5 years of experience of firm/bidder.			
5	Affidavit on stamp paper amounting to Rs. 100/- that firm is not black listed.			
6	Must be enlisted with PEC in C6 category for the year 2020 in the relevant field.			
<b>Part B) Technical Evaluation*</b>				
<b>Sr. #</b>	<b>Attributes</b>	<b>Max. Score</b>	<b>Points Earned</b>	<b>Criteria</b>
1	Office in Lahore	5		Firm having its office in Lahore will get 5 marks.
2	Financial Health	25		Provide bank statements of last three years. Marks will be awarded on the following criteria. i. Annual transactions of credit of more than 30 million per year for three years (25Marks) ii. Annual transactions of credit of more than 20 million per year for three years (15 Marks) iii. Annual transactions of credit of more than 10 million per year for three years (5 Marks) iv. Annual transactions of credit less than 10 Million per year (0 Marks)
3	General Experience of firm	10		1 mark/year shall be awarded for each additional year of minimum experience of 5 years maximum of 10 marks.
4	Specific Experience of firm	20		Only jobs of similar nature i.e. renovation works having worth Rs.4 million or

	<i>for providing &amp; Installation of Fire rated doors UL listed (imported)</i>			<i>more in last ten years shall be considered. For each job 2.5 marks will be awarded up to max. of 20 Marks. <u>Documentary evidence like work/supply order/completion certificate/pictures etc. is to be provided.</u></i>
5	<i>Active Tax Payer</i>	<i>10</i>		<i>If the firm is active tax filer, then for each year 3.33 marks will be awarded max. Up to 10 marks. <u>Tax return filed for previous three tax years is to be attached.</u></i>
<b>Sub Total</b>		<b>70</b>		
<p><b>i. Minimum technical qualifying marks are 70% in above table whereas specifications of material as per Annex "A" shall be compulsory.</b></p> <p><b>ii. Provide documentary evidence for claiming the numbers in evaluation like work orders/completion certificates/tax returns/registration certificates etc.</b></p> <p><b>iii. All supporting attested documents to be attached for part A and B of this Annexure.</b></p>				

**AGREEMENT**

**(To be executed on Rs.100/- Judicial paper)**

THIS Supply and Service Agreement (the "Agreement") for **Repair/Maintenance of PTA Zonal office Lahore** is made on this day \_\_\_\_\_ 2019;

By and Between

**Pakistan Telecommunication Authority**, a statutory body established under Pakistan Telecommunication (Re-organization) Act, 1996, having its principle office at PTA H/Q, F-5/1, Islamabad (hereinafter referred to as "Client" which expression shall where the context admits include its administrators and assigns) of the One Part

And

\_\_\_\_\_ through Mr..... bearing CNIC ..... having place of business at.....

... hereinafter referred to as "**the Contractor**," which expression shall where the context so allows include his/its successors-in-interest, executors, administrators, heirs and permitted assigns) of the **Other Part**

(If when and where applicable the Party of the One Part and Party of Other Part shall hereinafter be collectively referred to as 'Parties' and individually as 'Party' as the context of this Agreement requires).

**WHEREAS**

- A. Client is desirous of procuring the services of the Contractor for **Repair/Maintenance of PTA Zonal office Lahore**. (Hereinafter referred to as "**Services**").
- B. The Contractor is a \_\_\_\_\_ (*details of incorporation*) being engaged in the business of Repairing and Maintenance of Office buildings represents that it has the relevant expertise and holds valid and subsisting licenses/permissions, authorizations/approvals required from the Government of Pakistan, and that it has the requisite expertise and resources to provide top quality of requisite works as per BoQ to the Client in accordance with highest industry standards and satisfaction of the Client.
- C. The Contractor undertakes that the Services shall be provided only through the staff/ labour/ workforce that has the requisite expertise and experience in this regard and has agreed to provide Services subject to the conditions as set forth hereunder

**NOW THEREFORE**, for the consideration provided herein the representation and warranties, covenants, conditions and promises contained herein below and intending to be legally bound, the Client and Contractor hereby agree as follows:

## **1. Scope of Agreement**

1.1 Subject to terms and conditions of this Agreement the Contractor agrees to provide **Services at Repair/Maintenance of PTA Zonal office Lahore** as per requirements prescribed under **Bidding Documents**;

## **2. Agreement Documents**

2.1 In this Agreement, except as otherwise provided, the words, expressions and/or phrases shall have the meaning as defined in the Agreement and documents. The following documents shall be deemed to form, and be read and construed as, part of this Agreement:

- a) Invitation to bid
- b) Bidding documents
- c) Bill of Quantity (BoQ)
- d) General conditions of Contract/ Special Stipulations.
- e) Addenda and Corrigenda, if any, issue by the clients and duly accepted by the contractor at the signing of the Contract.
- f) Bid security/ Tender Guarantee
- g) Form of Agreement/ Contract Agreement
- h) Clients order to commence the work.
- i) Limit of Retention Money.
- j) Any Correspondence by the Client/Contractor mutually accepted by the Client and the Contractor.

## **3. Term**

Upon signing of this Agreement the Contractor shall be obligated to start work on specified location by Client within **07 days** and complete it within projected time of **90 calendar days**. In case of failure the Client will be entitled to deduct any amount payable to the Contractor and assign the work to any other Contractor at its discretion.

## **4. Termination**

4.1 Notwithstanding anything herein contained the Client shall be exclusively entitled to terminate this Agreement

- a. without advance notice, in case the Contractor is in breach of any of the terms of this Agreement, or in case Client is not satisfied with the Services

or quality of Equipment's/material as specified under special stipulation being provided by Contractor;

- b. Without cause, by giving three (03) days advance written notice to the Contractor.
- c. If the services do not meet the specifications, quality, terms & conditions mentioned in bidding documents.
- d. In case of such termination, the Contractor shall only be paid for Services which are as per specifications and actually rendered up to the date of termination, and any advance payment in respect of Services, not performed or in respect of period falling after the effective date of termination shall be refunded by the Contractor within seven (07) days.

4.2 The Client, shall not, because of expiration or termination of this Agreement, be liable to the Contractor for any compensation, reimbursement, or damages because of the loss or prospective profit or because of expenditures or commitments incurred in connection with the business of the Contractor.

## **5. Deliverables**

5.1 The work should be of best quality and as per technical specifications mentioned in the BOQ.

5.2 The Contractor shall furnish the certificate that **services** have been provided as per technical specifications and BoQ.

## **6 Charges**

6.1 In consideration of rendition of the Services by Contractor the Client shall pay the Contractor, charges as specified in **Annexure-A of Bid Document** to the complete satisfaction of the Client.

6.2 No mobilization advance will be paid.

6.3 No payment less than Rs. 3 Million shall be paid

6.4 Final payment will be made after successful completion of work and on recommendations of PC-1 PTA and DD (Civil works).

6.5 All amounts paid to the Contractor as per above clauses are inclusive of all taxes, levies, duties, and any other deduction related thereto etc. and are acknowledged by the Client to be adequate and sufficient consideration for the rendition of Services by the Contractor.

6.6 All payments to be made by the Client to the Contractor shall be subject to such deductions and withholding as are required by prevailing laws which shall be to the account of the Contractor.

## **7 Invoice**

- 7.1 The Contractor shall submit its Invoice in accordance with the rates/charges specified in **Annexure- A** of Bid Document.
- 7.2 The Contractor shall be solely responsible for all payments, liabilities and all other obligations of whatsoever nature pertaining to its staff/workers who shall be deputed for the Services and fixing at the Client's location.
- 7.3 The Contractor in addition undertakes to fully indemnify and hold harmless the Client against any claims, losses, damages, or expenses in relation to injury or death to any persons or loss or damage to property arising out of the performance of Services.
- 7.4 The Contractor and its staff /employees shall be bound to obey safety rules and other regulations prescribed by the Client on its premises. Any losses/damages suffered by the Client due to omission on the part of the Contractor, his staff/employees to abide by this condition shall be the sole liability of the Contractor and it may result in termination of the Agreement by the Client at its sole discretion.

## **8 Confidentiality**

The Contractor, its/his staff, workers, employees, personnel, agents or any other person acting for him and/or on his behalf shall hold in confidence and complete confidentiality and all documents and other information supplied to the Contractor and his Employees personnel, agents etc. by or behalf of the Client or which otherwise came/come into its/his/their knowledge and relates to the Client or any of its project.

## **9 Warranty certificate:**

The Contractor shall provide warranty certificate on completion of work that installation has been carried out in accordance with principal manufacturer. Warranty of one year period shall be provided of the executed works.

## **10 Indemnification**

The Contractor shall indemnify and hold harmless the Client, its Chairman, , Member Offices, Employees and other Personnel against any and all claims, damages, liabilities, losses, and expenses, whether direct or indirect, or personal injury or death to persons or damage to property arising out of (i) any negligence or intentional act or omission by the Contractor or his employees, personal , agents, etc. in connection with the Agreement, or (ii) arising out of or in connection with the performance of his obligations under this Agreement.

## 11 Resolution of Disputes

11.1 All disputes arising under this Agreement, whether during the term of this Agreement or after the termination or expiry of this Agreement shall be referred to (i) Purchase Committee-I (PC-I) of the Client for amicable settlement /resolution of the dispute at first stage. (ii) In case of failure in settlement, at the second stage the case will be referred to the Authority of the Client through Director (Administration). (iii) In the event of failure of amicable settlement of dispute as above, either party may refer the dispute to Arbitration under the provision of Arbitration Act, 1940 and the rules issued thereunder, at Islamabad, Pakistan.

## 12 Force Majeure Event

12.1 Neither Party shall be held responsible for any loss or damage or failure to perform all or any of its obligations hereunder resulting from a Force Majeure event.

12.2 For the purpose of this Agreement a "Force Majeure Event" shall mean any cause(s) which render(s) a Party wholly or partly unable to perform its obligations under this Agreement and which are neither reasonably within the control of such Party nor the result of the fault or negligence of such Party, and which occur despite all reasonable attempts to avoid, mitigate or remedy, and shall include acts of God, war, riots, civil insurrections, cyclones, hurricanes, floods, fires, explosions, earthquakes, lightning, storms, chemical contamination, epidemics or plagues, acts or campaigns of terrorism or sabotage, blockades or acts of Governmental Authority after the date of this Agreement. 12.3 The Party initially affected by a Force Majeure shall promptly but not later than seven (07) days following the Force Majeure event notify the other Party of the estimated extent and duration of its inability to perform or delay in performing its obligations ("**Force Majeure Notification**"). Failure to notify within the afore-said period shall disentitle the Party suffering the Force Majeure from being excused for non-performance for the period for which the delay in notification persists.

2.2 12.4 Upon cessation of the effects of the Force Majeure the Party initially affected by a Force Majeure shall promptly notify the other of such cessation.

## 13 Governing Law

The provisions of this Agreement and the rights and obligations hereunder shall be governed by and construed in accordance with the prevailing laws of Pakistan.

## 14 Waiver

A party's failure to exercise or delay in exercising any right, power or privilege under this Agreement shall not operate as a waiver; nor shall any single or partial exercise of any right, power or privilege preclude any other or further exercise thereof.

**15 Severability**

The invalidity or unenforceability of any provisions of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, which shall remain in full force and effect.

**16 Amendment**

All addition amendments and variations to this agreement shall be binding only if in writing and signed by the Parties or their duly authorized representatives.

**17 Assignment**

This Agreement may not be assigned by either party to other than by mutual agreement between the Parties in writing.

IN WITNESS WHEREOF, the parties hereto set their hands the day, month and year first above written.

For and Behalf of Client.

For and on Behalf of Contractor

By : \_\_\_\_\_  
Name: \_\_\_\_\_  
Title : \_\_\_\_\_  
Signature : \_\_\_\_\_  
Date : \_\_\_\_\_

By: \_\_\_\_\_  
Title : \_\_\_\_\_  
Name : \_\_\_\_\_  
Signature : \_\_\_\_\_  
Date : \_\_\_\_\_

Witnesses

1. \_\_\_\_\_  
Name \_\_\_\_\_  
CNIC \_\_\_\_\_

2. \_\_\_\_\_  
Name \_\_\_\_\_  
CNIC \_\_\_\_\_