



Government of Pakistan
PAKISTAN TELECOMMUNICATION AUTHORITY
Headquarters, F-5/1, Islamabad
<http://www.pta.gov.pk>

"SAY NO TO CORRUPTION"

No.9/Tpt/PTA

Invitation to Bid

Provision of Tires for PTA Official Vehicles

Pakistan Telecommunication Authority a Government organization invites sealed bids from the Tire dealers, registered with Income Tax and Sales Tax Departments and who are on Active Tax Payers List of the Federal Board of Revenue for supply of tires for following PTA official vehicles:

- a. **Hino Mini Bus FB Model 2002**
Tires with tubes and Flappers, Quantity 6, Size 750-16
 - b. **Hino Mini Bus FB Model 2006**
Tires with tubes and Flappers, Quantity 6, Size 750-16
2. Bidding documents, containing terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification / rejection of bids, performance guarantee etc. are available at **Office of Deputy Director Admin, Pakistan Telecommunication Authority Headquarters, F-5/1, Islamabad**. Price of the bidding documents is Rs.100/-. Bidding documents can also be downloaded from www.pta.gov.pk free of cost.
 3. The bids, prepared in accordance with the instructions in the bidding documents, must reach at **Office of Deputy Director Admin, Pakistan Telecommunication Authority Headquarters, F-5/1, Islamabad** on or before **14th February, 2017 by 1100 Hours**. Bids will be opened the same day at **11.30 hours** at PTA HQs, Islamabad. This advertisement is also available on PPRA website at www.ppra.org.pk.

Deputy Director (Admin)

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BIDDING DOCUMENTS

1. Sealed bids are invited from well reputed and sales tax registered Automobile Tire Dealers for provision of Pakistani Brand tires as per following details:

a. **Hino Mini Bus FB Model 2002**

Tires with tubes and Flappers, Quantity 6, Size 750-16

b. **Hino Mini Bus FB Model 2006**

Tires with tubes and Flappers, Quantity 6, Size 750-16

2. The procurement of tires will be made according to PPRA Single stage – one envelope procedure.

3. Automobile tire dealers must fulfill following Mandatory requirements, failing any of the conditions will result into rejection of bid:-

- a. Bid Security equivalent to 2% of total bid price in form of call deposit/Pay order in favor of Pakistan Telecommunication Authority Headquarters, F-5/1, Islamabad is required to be submitted along with the tender failing which tender shall be rejected.
- b. Copy of NTN and GST certificate to be attached.
- c. An undertaking that the firm has not been blacklisted by PPRA or any other government department in the past.
- d. Proprietorship of a well established Automobile Tire shop in Islamabad/Rawalpindi is must. Evidence of same may be attached.
- e. Warranty of tires up to 20,000 KMs or 1 year, whichever is earlier to be attached.
- f. Dealership Certificate to be attached.

4. Each bid shall comprise one single envelope containing, separately, financial proposal and mandatory requirements to qualify for bidding. All bids received shall be opened and evaluated in the manner prescribed in the bidding document by PC-1 of PTA. Bidder quoting the lowest price shall be awarded the supply/work order subject to meeting the mandatory requirements as mentioned at Sr. 3 above.

5. Bid security of the successful bidder would be retained as security for 1 year after supply of tires. Bid security of unsuccessful bidders shall be returned on issuance of supply order.

6. The job will be completed within 07 days of issuance of supply/work order.

7. Payment will be made after completion of work through cheque after production of invoice. Tax will be deducted at source as per Government rules.

8. The tires shall be strictly in accordance with the specifications/requirements.

9. The supply of any inferior quality product is liable to rejection. In such an eventuality, neither the security will be refunded nor would the PTA be obliged for any monetary compensation to the firm concerned.
10. The list of repair work (BOQ) for which rates have to be quoted is attached in the form of financial bid. Cutting/overwriting and fluid used bids shall not be accepted.
11. Interested/eligible Automobile tire shops may forward their proposals as per above instructions to the undersigned latest by **14th February 2017 by 1100 hours**.
12. Production date punched on the tires should not be more than 6 months old on the date of supply.
13. Alignment/Balancing and other related work concerning replacement of Tires will form part of this supply.
14. Bids validity period shall be 90 days of opening of the bids.
15. PTA reserves the right to accept or reject the tender as per PPRA rules.

(Zahid Mumtaz Malik)
Deputy Director (Admin)
051-2878151

FINANCIAL PROPOSAL

1. Well established Automobile tire dealers in Rawalpindi/Islamabad will provide genuine and well reputed Pakistani brand tires including fixing, Balancing, alignment and other related issues on the following rate:-

S #	Description	Quoted Price	GST	Quantity	Total
a.	<u>HINO MINI BUS FB MODEL-2006 No. GA-289</u>				
	Replacement of Tires with tubes and Flappers Quantity 6, Size 750-16, Brand ----- Made in Pakistan, including fitting, balancing, alignment and other allied work.			6	
b.	<u>HINO MINI BUS FB MODEL-2002 No. IDL-8860</u>				
	Replacement of Tires with tubes and Flappers Quantity 6, Size 750-16, Brand ----- Made in Pakistan, including fitting, balancing, alignment and other allied work.			6	
	<u>GRAND TOTAL</u>				

2. This financial proposal is valid till _____ 2017. (Minimum 3 months)

Date: _____

Signature and Stamp: _____

Place: _____

Name: _____

Instructions regarding Sealing, Submission & Opening of Bid

1.	Sealing of Bid	The bid to be properly sealed and covered in safe envelope.
2.	Title of Bid Envelopes	Tender Title: Provision of Tires for PTA official Vehicles. Tender No: 9/Tpt/PTA Due Date: 14th February, 2017 Bid Mode: Single Stage Single envelope
3.	Bid Submission	Bid Submission/ Closing Date: 14th February, 2017. Submission/ Closing Time: 1100 hrs
4.	Bid Submission Venue	PTA Headquarters, Islamabad.
5.	Bid Opening	Bid Opening Date: 14th February, 2017 Bid Opening Time: 1130 hrs
6.	Bid Opening Venue	PTA Headquarters, Islamabad
7.	Bid Announcement	Public announcement of bids shall be made after being opened by PC-2 of PTA in presence of participating bidders or their deputed representatives, who wishes to be present at the designated date, time & venue,

TERMS & CONDITIONS

1. No offer of a supplier/firm will be considered for tender competition if:-
 - a. The bid is not prepared and submitted by following the instructions given in tender documents.
 - b. The bid is incomplete.
 - c. Received without earnest money and /or found with less amount of earnest money than required financial extent.
 - d. Received later than the date and time fixed for tender submission.
 - e. Submitted to other than the venue specified in the terms and conditions of this tender notice/tender documents.
 - f. The tender is unsigned/ unstamped
 - g. The offer is ambiguous.
 - h. The tender is submitted with wrong pattern/method of bidding.
 - i. The tender is not properly covered and sealed.
 - j. The offer is conditional.
 - k. The offer is from a firm which is black listed, by any Govt. Office.
 - l. The offer is received by telephone/telex/fax/telegram.
 - m. Any unsigned/ambiguous erasing, cutting/overwriting etc. is made
 - n. If mandatory requirements are not fulfilled.
2. The potential bidders needing any clarification regarding bidding procedure and/ or terms & conditions of tender may raise their query (in written) and seek guidance prior to tenders closing date.
3. Withdrawal of bid during validity period or tender evaluation process is strictly prohibited.
4. The successful bidder/contractor will be placed with PTA procurement contract in form of supply order or written agreement as the case may be, containing the terms and conditions under prevalent public procurement rules/ PTA policy.
5. The contractor will be legally bound and obligated toward terms & conditions of contract as specified and established in supply order/work order/contract agreement and determined later by the PTA in lieu of performance and execution of contract and/or liquidate damages subject to exception of circumstances invoked and enforced by the situation of “**Force Majeure**”.
6. PTA is authorized to vary quantities and time of supply order placement or as decided latterly according to its requirement.
7. The bidding procedure is subject to compliance with PPRA rules / PTA policy and decisions of the Purchase Committee-2, the competent fora of PTA, would stand valid, be enforced and implemented to whole procurement process and performance of contract by the selected supplier.
8. The payment will be made after contract completion on contractual terms & conditions, inspection and stock taking of goods (where applicable) by the PTA through crossed cheque on credit terms. No advance/interim payment (subject to PTA policy) will be allowed. Taxes/duties as levied by prevalent Govt. rules and regulation will be deducted at source.
9. PTA reserves the right to accept or reject any or all tenders as a whole or in part as specified by PPRA Rule 33(1). The decision in this regard will be firm, final and binding on all bidders.

Undertaking

We have carefully read the terms and conditions mentioned in tender documents for the reference tender. We accept all these terms & conditions unconditionally.

Name of Bidder Firm/Company: _____

Name & Designation of Authorized Official: _____

Signature: _____

Date: _____

Company Stamp: _____