



Government of Pakistan
PAKISTAN TELECOMMUNICATION AUTHORITY
Zonal Office, Wireless Compound,
Opp: JPMC, Rafiquee Shaheed Road Karachi

"SAY NO TO CORRUPTION"

INVITATION TO BID

For Supply of IT Equipment

Pakistan Telecommunication Authority is a Government Telecom Regulator invites sealed bids from the reputable manufacturers/authorized distributors/suppliers/contractors etc. registered with Income Tax and Sales Tax Departments and who are on Active Tax payers List of the Federal Board of Revenue for supply of 4 new branded PCs.

2. Bidding documents containing detailed terms and conditions etc are available at the office of undersigned. The price of the bidding documents is Rs. 500/- (Cash non-refundable). Bidding documents can also be downloaded from www.pta.gov.pk free of cost.
3. The bids prepared in accordance with the instructions in the bidding documents, must reach at PTA Zonal Office Zonal Office, Wireless Compound, Opp: JPMC, Rafiquee Shaheed Road Karachi on or before **28-03-2017** by **11:00 AM**. Bids will be opened on the same day at **11:30 AM**. This advertisement is also available on PPRA website at www.ppra.org.pk.

Director (Enforcement)

PTA Zonal Office Karachi

Ph: 021-35680101, Fax: 021-35680640

Email Address: akhlaqhussain@pta.gov.pk



Government of Pakistan
PAKISTAN TELECOMMUNICATION AUTHORITY

Zonal Office, Wireless Compound, Opp. J.P.M.C. Karachi-75530
Phone # 92-21-35680101, Fax # 92-21-35680640
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BIDDING DOCUMENTS

Sealed bids are invited from well reputed and authorized dealers/suppliers/distributors registered with Sales Tax and Income Tax Department having at least five years of relevant business experience for supply of Four (4), Branded PC's with LED.

Detailed specifications of above-mentioned PC's are provided in Annex-B of this document. Notice of the bids issued on PTA's/PPRA's websites is the part of this contract document.

TERMS AND CONDITIONS

1. DATE AND TIME OF RECEIPT OF BIDS

- a. Bidding documents duly completed will be received on or before **28-03- 2017 up to 11:00 AM**, after the given time limit bidding documents will not be accepted. The submission and evaluation of bids will be carried out under the "Single Stage Single Envelop Procedure". The bids will be opened at PTA Zonal Office Karachi on the **same day at 11:30 AM**, in presence of the bidder or bidder's representatives.
- b. Bids should be addressed to the Director (Enforcement) Pakistan Telecommunication Authority, Zonal Office, Wireless Compound, Opp. JPMC, Rafiqi Shaheed Road, Karachi.

2. COMPANY INFORMATION

- a. Name of Firm _____
- b. Date of Establishment of Business _____
- c. (documentary proof of registration etc.) _____
- d. Address _____
- e. Telephone No. _____ Fax No. _____
- f. GST Reg. No _____
- g. National Tax No _____

3. EARNEST MONEY

- a. Earnest money in the shape of bankers cheque / demand draft in favor of Pakistan Telecommunication Authority, Islamabad amounting to 2% of the total bid amount should only be attached with the Proposal (Cheques / pay orders will not be accepted).
- b. BID not accompanied with earnest money will be rejected without any right of appeal.
- c. Earnest money of successful bidder will be retained till warranty period whereas earnest money of unsuccessful bidders will be returned after award of supply order to successful bidder.
- d. In case of cancelation of Supply Order due to default of the supplier, the earnest money shall be forfeited in favor of Pakistan Telecommunication Authority.

4. PRICES

- a. The bidder should quote its rates clearly in Pak Rupees in the Proposal in both figures and words as per format attached at Annex-A
- b. The rates quoted shall remain valid for three months from the date of opening of the bids.
- c. Bid shall be in Pak rupees only and inclusive of all taxes i.e. GST etc.
- d. No transportation/carriage charges will be allowed.

5. **EVALUATION CRITERIA**

Bids shall be evaluated on total cost basis and the lowest bidder shall be awarded supply order subject to meeting all the requirements mentioned under heading “checklist”.

6. **PAYMENT PROCEDURE**

- a. No advance payment shall be made against the supply of equipment / software mentioned in this bidding document. Payment of bill shall be made after delivery of the equipment /software at PTA Zonal Office, Opp. JPMC, Rafiqui Shaheed, Karachi and issuance of satisfactory completion/stock verification certificate by Zonal Purchase Committee.
- b. Payment shall be made after deduction of applicable taxes i.e. Income Tax etc. as per government rules.

7. **EQUIPMENT / SOFTWARE**

- a. Items should be new, not used or refurbished. The components of the Computers / PC's should be assembled by the manufacturer.
- b. Items including its software should be arranged through the legal channels by providing all duties/taxes (if any) levied by the Govt. and towards this end.

8. **DELIVERY PERIOD**

- a. Delivery of items to be made within three (03) weeks after issuance of supply order.
- b. Vendor will be responsible for the safe supply of equipment / software at PTA Zonal Office, Karachi with the provision of at least one year free warranty / technical support mentioned at term 10.

9. **AUTHORIZED DEALER/DISTRIBUTOR/PARTNER**

Bidder shall be an authorized dealer/reseller/distributor/supplier/partner of the quoted brand/manufacturer OR the bidder can also be an authorized reseller of an authorized distributor/dealer/partner etc. Certificate of dealership or any other proof from the manufacturer is required in the name of the authorized dealer of the manufacturer.

10. WARRANTY

- a. Vendor will be responsible for the provision of free atleast onsite warranty / technical support with labour and parts for period of three years or manufacturer warranty whichever is greater.
- b. The warranty period will be considered from the date of actual date of delivery of IT equipment.

11. PENALTY

One (01) % of the total value of supply order will be charged as penalty (per week) on late supply of equipment upto a maximum of two (02) weeks. (Days less than six will be considered as one week). After expiry of two (02) weeks supply order will stand canceled and earnest money will be forfeited.

12. INTEGRAL PART

- a. Annex-A is part of proposal which may be read/filled carefully, signed and stamped by the bidder and is to be submitted with the sealed envelope containing the financial proposal
- b. Annex-B is part of tender documents which may be read/filled carefully, signed and stamped by the bidder and are to be submitted.

13. DISQUALIFICATIONS

Offers are liable to be rejected if; there is any deviation from the instructions as laid down in the bid document i.e.

- a. Bid is submitted without the required earnest money.
- b. Offers are received after specified date and time.
- c. Specification and other requirements are not properly adhered to or different from those given in the bidding documents.
- d. Company registration, dealership, GST and NTN certificates are not attached.
- e. Service centre is not in Karachi.
- f. Supplier is not an authorized dealer/reseller/distributor/partner and warranty provider of the principal manufacturer for Pakistan as per section 9 of this document.
- g. Any inferior product / spec / requirement that mentioned at Annex-B.

14. COMPANY'S PROFILE

Company's profile must be submitted with all the supporting documents.

15. AFFIDAVIT

Affidavit on **Legal Paper** to the effect that the firm has not been black listed by any government/semi government/autonomous body or company.

16. RIGHTS RESERVED

Pakistan Telecommunication Authority, Zonal Office Karachi reserves the rights to cancel the bid, accept or reject any bid as per PPRA rules or accept the whole or part of bids.

CHECKLIST

- | | | |
|----|--|----------|
| a. | Earnest money in shape of bankers cheque / demand draft. (cheques are not acceptable) | (Yes/No) |
| b. | Company's Profile. | (Yes/No) |
| c. | List of such projects handled with copies of supply order. | (Yes/No) |
| d. | List of clients with telephone numbers and addresses. | (Yes/No) |
| e. | List of employees including technical staff for this project. | (Yes/No) |
| f. | Affidavit on legal paper for not being black listed. | (Yes/No) |
| g. | Copies of authorized dealership/partnership etc. of the principal manufacturer for Pakistan. | (Yes/No) |
| h. | Specification and other requirements are met | (Yes/No) |
| i. | Service Centre is in Karachi | (Yes/No) |

Director (Enforcement)

Date _____

Company Name _____

Required Specification	Quoted Specification (With Brand Name)	Unit Price Inclusive of GST	Qty	Total Price Inclusive of GST
<p><u>New Branded</u></p> <ol style="list-style-type: none">1. PROCESSOR: 6th Generation Intel® Core™ i5 Processor (Dual Core, 3.70GHz) or higher2. CHIPSET: Intel H110 Chipset or latest3. RAM: 8GB DDR3L SDRAM 1600 MHz or higher4. HARD DRIVE: 500GB 3.5in SATA (7200 RPM) Hard Drive or higher5. OPTICAL DRIVE: 16x DVD (RW) or higher6. LED MONITOR: Branded 18.5" LED Screen7. CHASIS: Mini Tower8. POWER SUPPLY: Standard 240W PSU Active PFC or more efficient PSU; ENERGY STAR® compliant, Active PFC9. PCIe wireless card supporting dual-band (2.4 and 5GHz) operation and 802.11 (a,g,n and ac) standards10. Warranty: Three Years Comprehensive onsite warranty <p><u>All specs as per detail mentioned in the bid in accordance with Annex-B</u></p>			4	

Authorized Signature of bidder with seal stamp

Any inferior specs of PC's will be rejected

BID not accompanied with earnest money will be rejected without any right of appeal.

Detailed Specifications of Branded Desktop Computers (08GB RAM & 500GB HDD) with Branded LED Monitor (Dell, HP or Equivalent)		
Quantity : 4		
Sr.	Feature	Requirements
1.	PROCESSOR	6th Generation Intel® Core™ i5 Processor (Dual Core, 3.70GHz) or higher
2.	RAM	8GB DDR3L SDRAM 1600 MHz or higher
3.	HARD DRIVE	500GB 3.5in SATA (7200 RPM) Hard Drive or higher
4.	OPTICAL DRIVE	16x DVD (RW) or higher
5.	CHIPSET	Intel H110 Chipset or latest
6.	CHASIS	Mini Tower , 1 internal 8.8cm (3.5) 2 internal 6.3cm (2.5) 1 external 13.3cm (5.25)
7.	POWER SUPPLY	Standard 240W PSU Active PFC 240W up to 85% Efficient PSU (80 PLUS Bronze) ENERGY STAR complaint, Active PFC 240W up to 92% Efficient PSU (80 PLUS Platinum); ENERGY STAR complaint, Active PFC
8.	I/O PORTS	08 External USB : 4x3.0 (2 Front/2 rear) and 4x2.0(2 Front/2 rear), 1 RJ-45; 1 Display Port 1.2; 1 Mic-in & 1 Headphone out (front); 1 Mic-in/Line-in & 1 Line-out(rear) or more
09.	NETWORK CARD	1 port 10/100/1000 Ethernet
10.	WIRELESS CARD	PCIe wireless card supporting dual-band (2.4 and 5GHz) operation and 802.11 (a,g,n and ac) standards wave2
11.	GRAPHICS CARD	Intel® Integrated Graphics 530
12.	KEYBOARD & MOUSE	Branded USB Keyboard and Mouse (Standard)
13.	NUMBER OF BUYS	1 internal 8.8cm (3.5); 2 internal 6.3cm (2.5), 1 external 5.25"
14.	EXPANSION SLOTS	1 full height PCIe x16, 3 full height PCIe x1
15.	LED MONITOR	Branded 18.5" LED Screen Same Brand
16.	DRIVERS	Drivers CD for Windows 10
17.	OPERATING SYSTEM	Windows 10 Pro
18.	WARRANTY	Three years or manufacturer warranty whichever is greater, For both Branded Desktop and LED monitor