

Checklist for Class License for Internet Services at District Level

S.No	Checklist for Class License for Internet Services at District Level			
1	Select the District where you intend to provide Internet services.	District	Province	
			Division	
			District	
2	Do you already have Class License for Data Services (Internet Services) or Class License for Internet Services at District level. <i>Note: In case the answer to this Question is Yes, the applicant is ineligible for Class License for Internet Services at District level.</i>	Response		
3	Do you already have Fixed Local Loop License or Mobile Cellular License or Long Distance & International License or Infrastructure License. <i>Note: In case the answer to this Question is Yes, the applicant is ineligible for Class License for Internet Service.</i>	Response		
4	Provide Proof of submitting Application Processing Fee i.e 20,000	Attach the proof of payment		
5	Authorization through a Board Resolution	Attached Letter as per Annexure-A		
6	Brief description of technical competence of applicant key management.	Degree Title		
		Discipline		
		University Name		
		Graduation Year		
		Details of Relevant Certification (if, any)		
		Relevant Industry Experience (Years)		
		Company Name 1:		
		Designation / Job Title		
		Tenure at Company (From - To)		
	Key Responsibilities			
7	Specify the location of Network Operation			

S.No	Checklist for Class License for Internet Services at District Level	
	Center/Point of Presence in the District.	
8	Specify the tentative name of PTA's Licensee in intended district from whom you intend to acquire bandwidth.	
9	a. Do you intent to provide Internet Services via Optical Fiber Cable ("OFC") or P2P link in ISM Band or both	
	b. In Case, last mile is via OFC, Specify the tentative name of PTA's Licensee in intended district from whom you intend to acquire last mile infrastructure for provision of Internet services	
	c. Do you already have valid Cable TV License from PEMRA. If yes, attached Copy of License.	
	d. In case, last mile is to be provided through P2P link in ISM Band, agreement is required for following:- <i>Applicant undertakes to fully comply with requirement related to establishment of P2P Links in ISM Band as provided in Class Licensing and Registration Regulations, 2007 and its subsequent amendments and SOP for Registration of Outdoor Point to Point Links to be Operated in ISM Band. Furthermore, applicant undertakes that no Point to Point Link in ISM Band Shall be Operated in ISM Band without prior registration from FAB.</i>	
10	The applicant undertakes to fully comply with requirements specified under <i>Critical Telecom Data and Infrastructure Security Regulations, 2020</i>	

S.No	Checklist for Class License for Internet Services at District Level				
	<i>and any subsequent amendments thereto.</i>				
11	Provide Complete List of Equipment along with make, model and cost to be deployed in actual for provision of Internet Services.	List of Equipment	Make	Model	Cost
12	Provide any additional information not covered above that you consider relevant for the evaluation of your application.				
13	CEO/Authorized Representative to sign and stamp the technical plan provided as per Serial 6 ~ 12 on Company's Letter Head.				
14	Statement showing Initial Cost of the Project. <i>Note: Statement may comprise of Equipment Cost, Initial License Fee, Advance Annual License Fee and Initial Business Setup Cost.</i>				
15	Details of others projects currently managed by the company and the bank balance attributable for these projects.				
16	Provide Bank statement in the name of applicant or its Directors/Sponsors showing sufficient funds to meet the project cost, initial licensee fees and advance annual license fees.				
17	For Companies registered with SECP, following documents are required to be provided a. SECP's Certificate of Incorporation duly				

S.No	Checklist for Class License for Internet Services at District Level	
	<p>Certified True Copy (CTC) by SECP. CTC should not be older than three (3) months from the date of receipt of application at PTA.</p> <p>b. Memorandum and Articles of Association, duly certified true copy by SECP. CTC should not be older than three (3) months from the date of receipt of application at PTA.</p> <p><i>Note: Principal Line of Business shall include telecommunication service or internet service.</i></p> <p>c. Shareholders of the Applicant, including details of each shareholder's equity ownership on company letter head duly signed and stamped by authorized representative, along with SECP's certified Form-A. CTC should not be older than three (3) months from the date of receipt of application at PTA. (Attached as per Annexure-B)</p> <p>d. List of Directors on Company letter head duly signed and stamped by authorized representative, along with SECP's certified Form-9. CTC should not be older than three (3) months from the date of receipt of application at PTA. (Attached as per Annexure-C)</p>	

S.No	Checklist for Class License for Internet Services at District Level	
	<p><i>Note: In case applicant is a newly incorporated company and SECP has not issued Form-9/A then an undertaking must be provided on duly notarized Stamp Paper of PKR 100/- as per Annexure-D.</i></p>	
18	<p>In Case, Applicant is Firm</p> <p>i. Registration Certificate/ Form-C/Form-D/any other Form. issued and duly attested/verified by Registrar of Firms.</p> <p>ii. Partnership Deed duly attested verified by Registrar of Firms.</p>	
19	<p>a. Readable Copies duly attested by Notary Public of Valid Computerized National Identity Card (CNIC) (for Pakistani Nationals) for all the Directors and Authorized Representative.</p> <p>B. Readable Copies of Valid Passport (for Foreign Nationals) for all the Directors and Authorized Representative.</p>	
20	<p>Undertaking (Attached as per Annexure-E)</p> <p><i>Note: An undertaking shall be on judicial stamp paper of PKR 100/- duly Notarized, mentioning details (Name, Designation and seal of Company) of Executant and Date of execution.</i></p>	
21	<p>Economic Viability of Applicant:-</p> <p>a. What is your expected number of subscribers within the first year</p> <p>b. What is your expected monthly service charge per subscriber (PKR)?</p> <p>C. What is your estimated monthly operating cost?</p> <p>D. List up to three existing service providers operating in the same district (if any)</p> <p>e. How do you plan to attract and retain customers in the presence of other service providers (Pricing,</p>	

S.No	Checklist for Class License for Internet Services at District Level	
	Customer Support, Quality of Service)	

A Defaulter of PTA can't apply for a new Registration or CVALS of any type. The shareholders of the defaulter company cannot have ownership of any amount in the new company applying for any telecom service.

AUTHORIZATION LETTER

The (Applicant Name) hereby authorizes Mr./ Ms. <Name of Person>, <Designation> CNIC No. <CNIC Number of Person> for correspondence with PTA and signatures on documents including Class License/ Registration Certificate for issuance by Pakistan Telecommunication Authority.

(Director Name)

(Director Name)

Signature

Signature

Note: All the directors/members/trustees/partners etc shall sign on the Authorization Letter.

List of Shareholders of the Company

S . N o.	Shareholder(s) Name	Designation (if any in the company)	No. of Shares held by Shareholder	Total Shares of the Company	Nationality	CNIC / Passport No./Company's Registration No.	Addresses	Mobile Number	Email ID
1							Residence: Office:		
2							Residence: Office:		
3							Residence: Office:		
4							Residence: Office:		

Details Of Board Of Directors/ Trustees/ Members/ Partners/ BoDs/Focal Contact Persons etc

S. No.	Name & Designation	Mobile Number	Addresses (Official and Residence)	CNIC No.	Email	Directorship in another Company/ Organization
1.	Director 1	(Mobile No.)	Office: Residence:	CNIC No.	(Email Address Director 1)	
2.	Director 2	(Mobile No.)	Office: Residence:	CNIC No.	(Email Address Director 2)	
3.	Director 3	(Mobile No.)	Office: Residence:	CNIC No.	(Email Address Director 3)	
4.	Company Secretary or Contact Person (if any)	(Mobile No.)	Office: Residence:	CNIC No.	(Email Address)	

An undertaking shall be on judicial stamp paper of PKR 100/- duly Notarized, mentioning details (Name, Designation and seal of Company) of Executant and Date of execution.

UNDERTAKING – PROVISION OF SECP’S FORM 9/A

<Applicant Name>, a company incorporated under the Companies Act, 2017, bearing registration number <xxxxx> hereby submits this undertaking in compliance with the regulatory requirements following our incorporation on <xxxxx>. The company undertakes to holds its First Annual General Meeting within the statutory timeframe and provide certified copies of the filed Form-9/A to PTA within 18 months/stipulated time

Executed by Authorized Representative

Signature.....

Name

CNIC#

Designation

Date

Company Seal

Oath Commissioner

Signed

Stamp

Date

*An undertaking shall be on **judicial stamp paper of PKR 100/- duly Notarized**, mentioning details (Name, Designation and seal of Company) of Executant and Date of execution.*

UNDERTAKING

- a) That the applicant [.....applicant name.....] or its Directors/ members/BoDs/ trustees have never been declared insolvent by a court of law.
- b) That the Directors of the company and Partners of a Firm have never been convicted by a court of law for major offences or unethical/immoral turpitude (other than minor offences).
- c) That neither the applicant company/Firm nor its related companies/group/consortium members etc are defaulter(s) with reference to other PTA licenses or transactions.
- d) That the applicant or any parent/subsidiary/Shareholder/Director/Sponsor/Member/BoD/ Associated Company/Firm etc is neither in default of any payment due to the Authority nor hold any other Class License for Internet Services /Local Loop/ Mobile Cellular License/ Long Distance & International or Infrastructure license of PTA.
- e) It is certified that I have thoroughly gone through Checklist for Application for Class License for Internet Services at District Level.

Executed by Authorized Representative

Signature

Name CNIC #

Designation

Date

Company Seal

Oath Commissioner

Signed

Stamp

Date