

## DRAFT PROGRAMME



**ITU Regional Workshop**  
**CoE Task Force meeting on Distance Learning practices**  
 Islamabad; Pakistan, 23 - 27 July 2007



	Monday	Tuesday	Wednesday	Thursday	Friday
	<b>Theme:</b> ITU eLearning Centre Platform & Virtual Learning Environment	<b>Theme:</b> Online courses structure	<b>Theme:</b> Information and communication Tools & Evaluation Tools	<b>Theme:</b> Tools for Management	<b>Theme:</b> New Tools
9:00	Opening/Welcoming Ceremony				
9:30	<ul style="list-style-type: none"> <li>• Training Objectives</li> <li>• Working plan for the week</li> <li>• Presentation and personal objectives.</li> </ul> <u>Item 1</u> Learning Environment & ITU e-Learning Centre - Overview	<u>Item 3</u> Course description & presentation of the contents <ul style="list-style-type: none"> <li>• Setting up a training</li> <li>• Presentation of the Training</li> <li>• Users rolls &amp; Interfaces</li> <li>• Helpdesk interfaces</li> </ul>	<u>Item 5</u> Introduction to Information & Communication tools <ul style="list-style-type: none"> <li>• Introduction to the teamwork methods</li> <li>• Available on WebCT</li> <li>• Others possibilities</li> </ul>	<u>Item 7</u> Tools for Management	<u>Working Group session: (Team Work)</u> <u>Cont. Scenario 3:</u> Setup a complete Training in groups <ul style="list-style-type: none"> <li>• Conclusions &amp; Evaluation</li> </ul>
<b>11:00</b>	<b>Break</b>	<b>Break</b>	<b>Break</b>	<b>Break</b>	<b>Break</b>
11:30	<u>Cont'd Item 1</u> Learning Environment of the ITU e-Learning Centre <ul style="list-style-type: none"> <li>• Facilities &amp; Services</li> <li>• Available documentation</li> </ul>	<u>Item 4</u> Designer Interface <ul style="list-style-type: none"> <li>• Designer Options</li> <li>• WebCT resources</li> <li>• How to integrate an existing training materials</li> </ul>	<u>Item 6</u> Introduction to the Evaluation tool <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Assignments</li> <li>• Working Groups methods</li> </ul>	<u>Item 8</u> A Designer Extra knowledge that must know a tutor & designer <ul style="list-style-type: none"> <li>• HTML and WebCT editor</li> <li>• Useful HEML codes</li> <li>• WebDAV</li> </ul>	<u>Item 9</u> New ITU e-Learning Network Platform and future development towards the implementation of a global distance learning network.  <b>WORKSHOP EVALUATION</b>  <b>Official closing ceremony</b>
<b>12:30</b>	<b>Lunch</b>	<b>Lunch</b>	<b>Lunch</b>	<b>Lunch</b>	<b>Lunch</b>
14:00	<u>Item 2</u> e-Learning Centre Applications & tools <ul style="list-style-type: none"> <li>• WebCT 4.1 &amp; newest versions</li> <li>• What is new in WebCT CE 6.0 (Blackboard)</li> <li>• Future of the WebCT</li> </ul>	<u>Working Group session: (Designer)</u> <u>Scenario 1 - Part 1:</u> Setup a new course on WebCT from the beginning	<u>Working Group session: (Designer and Administrator)</u> <u>Scenario 2 - Part 1:</u> Setup a course using an existing materials & existing course	<u>Working Group session: (Team Work)</u> <u>Scenario 3:</u> Setup a complete Training in groups <ul style="list-style-type: none"> <li>• Define the groups</li> <li>• Rolls</li> <li>• Working Methodology</li> <li>Use the provided content</li> </ul>	
<b>15:00</b>	<b>Break</b>	<b>Break</b>	<b>Break</b>	<b>Break</b>	
15:30	<u>Cont'd Item 2</u> e-Learning Centre Applications & tools <ul style="list-style-type: none"> <li>• Architecture of WebCT CE 4.1 &amp; WebCT CE 6.0</li> </ul>	<u>Working Group session:</u> <u>Scenario 1 - Part 2:</u> Setup a course using an existing materials	<u>Working Group session: (Designer and Administrator)</u> <u>Cont. Scenario 2 - Part 1:</u> Communications Tools & Working groups scenario	<u>Working Group session: (Team Work)</u> <u>Cont. Scenario 3:</u> Setup a complete Training in groups	
<b>17:00</b>	<b>Summary</b>	<b>Summary</b>	<b>Summary</b>	<b>Summary</b>	